

**2016 – 2017**

**WILLMAR AREA UNITED**

**CAMPUS MINISTRIES**

**ANNUAL REPORT**

**BY JEFF SCHMITZ**

**UCM CHAPLAIN**

# **Contents**

Mission Statement

Agenda

WAUCM Financial Report

Chaplain's Report

Future Needs

Bylaws

Board Member Information

## **Mission Statement:**

“Willmar Area United Campus Ministries will communicate with students of Ridgewater College, proclaiming the magnificence of God and His grace through the person and work of Jesus Christ.”

## **Our Goal:**

“On this two-year campus, we will prepare students to respond to God’s call, to live the truth of Jesus Christ, equipping them to live by faith.”

**Willmar Area United Campus Ministries  
Annual Meeting  
Monday, June 5, 2017**

1. Welcome and Prayer
2. Voting Representatives
3. Agenda Approval
4. Chairperson's Report
5. Financial Report
6. Chaplain's Report
7. Budget
8. Business
  - a. Year in Review
  - b. Year ahead

Willmar Area United Campus Ministry  
2017 Annual Report  
Board Chairman's Report

The United Campus Ministry (UCM) board serves as consultant to the UCM Chaplain while providing accountability and encouragement. The board has been pleased once again with the 2016-2017 school year. We would like to thank Jeff Schmitz for all the great work he continues to put into this ministry. We have seen a radical change over the last five years with Jeff as Chaplain and we are excited to see how God will use him in this ministry in the coming years.

UCM continues to see more students come through our doors. It is always rewarding to see familiar faces return, but it is just as exciting to meet someone new. The free homestyle cooked meals provide an open door for anyone to come in and once they step into the building Jeff is there to greet them along with the many excellent volunteers. Typically, well over 100 students are fed each meal. This year we welcomed several new students and with that some diversity when it comes to spirituality and beliefs. This has led to great conversations and opened doors to speak into the lives of people who would have maybe never been reached.

I have had the opportunity to meet some of the students who were this year's regulars. Each of them mentioned how great it was to have a place they could come and hangout without any worries. Those who will not be coming back to Ridgewater next year said they will especially miss the comradery and ministry they found at UCM. I have also had the opportunity to talk with some of the volunteers who have become like family to these students as they provide meals. These men and women feel they are blessed to be a part of the students' lives and to minister to them in this special way.

Of course there is more than just food that is drawing these students across the street. There are three separate studies held through UCM, as well as several ways to get involved with the community, such as joining local young adult ministry groups. There are many students who utilize these opportunities during the school year, but it does not end there, some choose to stay connected even through the summer months if they continue to stay in the area. Students have even begun to more regularly attend local area churches.

UCM is officially a nonprofit organization funded completely through generous donations from churches and individuals and earnest fundraising by Jeff. Even with losing the onsite Food Shelf, we have been able to maintain a Food Pantry with some other donations that is sufficient for a case-by-case need basis. We have prayed for the ability to bless people and God is answering that prayer. We maintain our trust in the Lord as we move forward with His vision that he will continue to provide in every area of need. There are some updates that were addressed this last year, one that students were even able to help with temporarily. We are praying for another blessed and favored upcoming school year. Join us in prayer as we consider new updates, possible internships, and ways to continue reaching students here. The board would like to offer a huge thank you to all the churches in our community who have helped minister to these students this year. As Jeff continues in his efforts to preach that Christ was crucified and is risen as the only way for salvation, pray with us that he will also continue to be a light to the students and faculty at Ridgewater College.

The board is ever grateful for the support of this ministry by individuals and churches and we ask for the continued support of UCM.

Trusting in Him,  
Kristen Westby  
UCM Board Chairperson

3:31 PM

05/23/17

Accrual Basis

**Willmar Area United Campus Ministry  
Transactions by Account  
As of May 24, 2017**

Type	Date	Num	Name	Memo	Amount	Balance
<b>Cash in bank - operating</b>						15,763.70
Check	02/08/2017	2253	Friends of Campus ...	February	-600.00	15,163.70
Deposit	02/08/2017			Deposit	2,885.78	18,049.48
Paycheck	02/15/2017	2254	Jeffrey A Schmitz		-599.34	17,450.14
Deposit	02/22/2017			Deposit	386.85	17,836.99
Paycheck	02/28/2017	2255	Jeffrey A Schmitz		-599.34	17,237.65
Deposit	02/28/2017			Interest	0.14	17,237.79
Deposit	03/07/2017			Deposit	1,880.00	18,917.79
Check	03/07/2017	2256	Friends of Campus ...	March	-800.00	18,317.79
Paycheck	03/15/2017	2257	Jeffrey A Schmitz		-599.34	17,718.45
Deposit	03/16/2017			Deposit	2,351.00	20,069.45
Deposit	03/22/2017			Deposit	400.00	20,469.45
Check	03/28/2017	2259	Cathy counts		-100.00	20,369.45
Paycheck	03/31/2017	2258	Jeffrey A Schmitz		-599.35	19,770.10
Deposit	03/31/2017			Interest	0.17	19,770.27
Deposit	04/04/2017			Deposit	600.00	20,370.27
Check	04/04/2017	2260	Friends of Campus ...	April	-800.00	19,570.27
Check	04/07/2017	2263	Mayors Prayer Brea...		-250.00	19,320.27
Deposit	04/10/2017			Deposit	650.00	19,970.27
Deposit	04/13/2017			Deposit	2,025.00	21,995.27
Paycheck	04/14/2017	2261	Jeffrey A Schmitz		-599.34	21,395.93
Liability Check	04/17/2017		Minnesota Revenue	5517915	-378.00	21,017.93
Liability Check	04/17/2017	2262	United States Treas...	41-1341639	-1,273.88	19,744.05
Liability Check	04/25/2017		Minnesota UI Fund	01519055...	-8.00	19,736.05
Paycheck	04/30/2017	2264	Jeffrey A Schmitz		-599.35	19,136.70
Check	05/02/2017	2265	Friends of Campus ...	May	-800.00	18,336.70
Deposit	05/02/2017			Deposit	480.00	18,816.70
Paycheck	05/15/2017	2266	Jeffrey A Schmitz		-599.34	18,217.36
Deposit	05/23/2017			Deposit	1,461.79	19,679.15
Total Cash in bank - operating					3,915.45	19,679.15
<b>TOTAL</b>					<b>3,915.45</b>	<b>19,679.15</b>

3:32 PM

05/23/17

Accrual Basis

Willmar Area United Campus Ministry  
Profit & Loss  
April 2017

---

	<u>Apr 17</u>
Ordinary Income/Expense	
Income	
Contributed support	
Churches	2,525.00
Individual contributions	<u>750.00</u>
Total Contributed support	<u>3,275.00</u>
Total Income	3,275.00
Expense	
Ministry Expense	250.00
Occupancy expenses	
Rent, occupancy	<u>800.00</u>
Total Occupancy expenses	800.00
Salaries & related expenses	
Payroll Expenses	1,625.00
Payroll taxes	<u>127.56</u>
Total Salaries & related expenses	<u>1,752.56</u>
Total Expense	<u>2,802.56</u>
Net Ordinary Income	<u>472.44</u>
Net Income	<u><u>472.44</u></u>

3:32 PM

05/23/17

Accrual Basis

**Willmar Area United Campus Ministry**  
**Profit & Loss**  
June 1, 2016 through May 23, 2017

	<u>Jun 1, '16 - May 23, 17</u>
Ordinary Income/Expense	
Income	
Contributed support	
Churches	33,390.37
Fundraising agencies revenue	1,100.00
Individual contributions	3,120.00
Legacies & bequests	86.85
Total Contributed support	<u>37,697.22</u>
Interest income	1.31
Total Income	<u>37,698.53</u>
Expense	
501 3 c Status	850.00
Ministry Expense	306.62
Misc expenses	
Insurance -Liability	744.00
Total Misc expenses	<u>744.00</u>
Occupancy expenses	
Rent, occupancy	7,742.00
Total Occupancy expenses	<u>7,742.00</u>
Professional Fees	300.00
Salaries & related expenses	
Payroll Expenses	18,687.50
Payroll taxes	1,453.71
Total Salaries & related expenses	<u>20,141.21</u>
Student Assistance	242.36
Total Expense	<u>30,326.19</u>
Net Ordinary Income	<u>7,372.34</u>
Net Income	<u><u>7,372.34</u></u>

## Chaplain's Report

As I write this, I've just finished off my fifth year as chaplain for WAUCM. I've seen faculty come and go. I've seen hundreds of students. The landscape has been constantly changing, but the mission and the fun remains the same. We're loving these students, we're supplying for their needs, and we're sharing the love of Christ as often as we can.

Before I begin with some details of this year, I would like to recognize First Covenant (Rocky Hovda, Steve Eng and a few of their crew), Kerkhoven Lutheran, First Reformed Church of Willmar, Willmar Christian Reformed Church, Diann Anderson and First Presbyterian Church of Willmar, Hope Presbyterian of Spicer, Val Swanson, Kim Holmgren and her family, Mitch and Sara Barber, Marilyn Downs, Missy Leuthold, Bette Schmitz, Don Plantinga, Gloria Arends and so many more that helped out with the meals that we served here. There are dozens of people involved in this process. The increase in the number of volunteers out here has been great, and necessary. The more people we have out here, the more students get impacted.



Every school year starts about a month before the school year. The football team reports early, and I chase them around trying to get them plugged in and network with them. Once that happens, we see more students show up, we have a Welcome Day on campus, and take off.

This past Welcome Day, we handed out at least 125 care packages, with some household supplies, a bible, and our schedule. To give you an idea of how big that is, most other tables might see a quarter of that number.

While it's not a contest, it shows our relationship with the students and our impact. We've built up a base, despite the constant overturn and change.

Another highlight of the year was our annual Thanksgiving meal. We saw 25 different people come through the Center. This was our fifth year doing this. The reason we do this, on Thanksgiving Day, is because there are a number of students that don't have family around here. We can provide a family-style meal, and provide family-style community. This has been a big deal to a number of students the past five years.



One of the things I've enjoyed the past few years is the Mayor's Prayer Breakfast. We've sponsored our own table the past three



years, and we're definitely the table that has the most fun. It's also the table that has the most teaching going on during the event because we were the most diverse and have students who don't share our faith. This year, we had three Muslim students at our table, as well as an Australian student. When a song like "God of this City" comes up, I get to share the backstory with the students and explain how God's love extends into even the most desperate scenes.

Our typical week looked like this:

Mondays: I'd do office work, meet with any young adults or students from the community and work on communications with any of our study leaders or the people on campus that we needed to communicate with for that week. Essentially, it's the set up day for the week. Our women's ministry would meet in the evenings, and their small, loyal group would discuss life and scripture. They went through Revelation and various other topics this year.



Tuesdays: I'd shop for whatever was needed for the meals, set up and prepare elements of the meals, then catch up with any students that came through. Students often started showing up about 10:45am, and the last ones would leave around 2:15pm. Most Tuesdays would see between 120-140 students visit us. The second semester, our student-led study would meet at the Ministry Center. They went through part of the book of Acts and then would do some musical worship.

Wednesdays: Similar to Tuesdays, I'd make a Walmart run for the meal, and then set up for the day's meal. We'd see similar numbers and feed the students and talk about life. The discussions we have were centered around daily events, and often would lead into areas of faith. The variety of students and conversations we have during these meals is significant and special.



Thursdays: I used Thursday as a catch up day. Thursday was often a clean up day, or a day when I'd meet with area Baptist pastors, or the Willmar Area Ministerial Association. The first semester we had our student-led study in the evenings, and they went through the book of John. The second semester, we had an Alpha group that had significant outreach with students who definitely didn't have familiarity with the gospel. It was a great study, and we're going to do it again this upcoming fall semester.

Aside from the regular schedule, I'd make sure that the snow was removed and that the trash was ready for pick up every Friday. We also tried to stay on top of our recycling and general upkeep of the building. There are always errands to run for this ministry when we're that active. I've made multiple trips to the airport, and that's even extended into the summer. Airport trips allow me conversation time with many students that is more in depth than what occurs in the Center.



Sometimes those airport rides lead to one on one lunches or trips to church or bibles distributed. This ministry keeps having doors open and opportunities arise on a daily basis. It's been a great year, and I'm grateful for the chance to serve in my role.

There are so many other little things that happen during the year. I attend school plays, basketball games, football games, volleyball games and baseball games. I do one on one meals. I take students to church with me from time to time. I invite students to our Encounter retreats. We distribute materials for mental health and places that can provide additional assistance. We hosted Kandiyohi County DFC, a gap year program, and other people to share over lunches.

This ministry has so much going for it. God just keeps providing.

Thank you for your support.

Jeff Schmitz  
WAUCM Chaplain

## Future Needs

I will keep some of the needs similar to previous years. We need board representation. The long-term sustainability of this ministry needs people to oversee it in the event that I'm no longer chaplain. I'm mortal, I'm mobile and I'm fallible. I don't want this ministry to revolve around me, and I want to see it be sustainable in the event I am called elsewhere or something happens.

As for being on a board, there are a few possibilities:

- 1) **United Campus Ministries** - We meet every month or two. We discuss the ministry and where it's at. Unfortunately, the board is often busy, and it's been really hard to get everyone together. Currently, our board meets, but I kind of have to chase after the board to set things up.
- 2) **Friends of Campus Ministry Board** - They oversee the use of the building and maintaining the property. The building is paid for, and two ministries (UCM and Lutheran Campus Ministry) occupy the space, paying rent through a monthly fee. The Friends Board consists of a few representatives of each ministry so that everyone has a say in how the building is maintained and updated. We have representation here, but the board has been inconsistent with carrying out its duties of maintaining the building and meeting.

I would also be interested in the possibility of joining in with Youth for Christ, as they have a secure structure and board and that would limit my fundraising to only one location, instead of two.

In addition, I would like to explore the potential for a second person out here for twenty hours per week, or an internship for a student. With the increase of ministry responsibilities, that means an increase of work. It's becoming a lot for one person to handle, and at my 25 hours per week, I've been stretched pretty thin at times. I'll have increased personal responsibilities next school year, so this has been something I've been considering, as well. I don't know what it would look like yet, but I plan on brainstorming more about the possibilities.

## **BYLAWS OF WILLMAR AREA UNITED CAMPUS MINISTRIES PREAMBLE**

We, the Christian churches in and around Willmar and West Central Minnesota, separate from but cooperating with the Roman Catholic and Lutheran Churches, and/or other members of the Friends of Campus Ministries, Inc., at Ridgewater College, agree to the following bylaws and believe:

**II Timothy 3:16** All Scripture is inspired by God and profitable for teaching, for reproof, for correction, for training in righteousness.

**John 3:16** For God so loved the world, that He gave His only begotten Son, that whoever believes in Him should not perish, but have eternal life.

**John 3:36** Whoever believes in the Son has eternal life; whoever does not obey the Son shall not see life, but the wrath of God remains on him.

**Romans 10:9-10** ...if you confess with your mouth that Jesus is Lord and believe in your heart that God raised him from the dead, you will be saved. For with the heart one believes and is justified, and with the mouth one confesses and is saved.

**Acts 1:8** ...you will receive power when the Holy Spirit has come upon you, and you will be my witnesses in Jerusalem and in all Judea and Samaria, and to the end of the earth.

### **ARTICLE I – NAME**

The name of this organization is “Willmar Area United Campus Ministries.” (Hereafter referred to as “organization” or “WAUCM”)

### **ARTICLE II – PURPOSE**

The purpose of this organization is to minister to the students and faculty at Ridgewater College.

### **ARTICLE III – MEMBERSHIP**

The membership of this organization shall be those Christian churches, as designated in the preamble, who choose to cooperate in the Friends of Campus Ministry, as expressed in ARTICLE II and who support the organization. Each member church shall have a maximum two votes at any business meeting. The voting representatives are to be designated at the beginning of the business meeting.

### **ARTICLE IV – WAUCM BOARD**

**Sec. 1.** The WAUCM Board shall be composed of eight elected members and the chaplain who represents this organization on campus. Other than the chaplain, not more than two may be from the same member church. They shall be elected at the Annual Business meeting and begin their term of office July 1.

**Sec. 2.** Each term shall be 4 years, with a maximum of two terms. After serving 8 years, a Board member cannot be re-nominated until one year lapses.

**Sec. 3.** The WAUCM Board shall serve as consultant to the chaplain in matters too urgent to wait for a regular or special business meeting.

**Sec. 4.** The WAUCM Board shall serve as Nominating Committee to the Annual Business meeting.

**Sec. 5.** The WAUCM Board shall present a proposed budget to the Annual Business meeting.

**Sec. 6.** Unexpired terms shall be filled by appointment of the WAUCM Board until the next annual meeting at which time the appointed member will be voted on.

### **ARTICLE V – OFFICERS**

**Sec. 1.** The officers shall be from member churches and shall be four (4) in number: a president; a vice-president; a secretary; and a treasurer. All terms of office begin July 1 and the WAUCM Board shall establish the respective positions at an organizational meeting in May following the Annual Business meeting.

**Sec. 2.** The president shall preside at all regular and special business meetings of the organization.

**Sec. 3.** The vice-president shall be responsible to serve in the absence of the president.

**Sec. 4.** The secretary shall keep a list of all member and potential member churches, as agreed upon by those present at the Annual Business Meeting. Notice of all business meetings shall be sent in writing to all member churches, by the secretary, not less than seven (7) days before such meetings. Such notice shall specify location, time, and general nature of the business to be transacted. The secretary shall keep a true and complete record of the preceding of all meetings. Potential member churches may also be notified.

**Sec. 5.** The treasurer shall keep a true and complete record of the treasury; collect funds; pay bills in accordance with the budget or as directed by the WAUCM Board. The treasurer will submit an annual financial report. It shall be from annual meeting to annual meeting.

#### **ARTICLE VI – FRIENDS OF CAMPUS MINISTRY BOARD**

**Sec. 1.** The two (2) representatives on the Friends of Campus Ministry Board shall each be from a member church, with no more than one from the same church.

**Sec. 2.** The representatives shall be members of the WAUCM and shall be designated by the WAUCM Board at their organizational meeting. The designations are for a 3-year term.

#### **ARTICLE VII – CHAPLAIN**

**Sec. 1.** The chaplain shall be appointed by the WAUCM Board and shall be approved by the member churches at the Annual Business Meeting. The chaplain shall be a person in good standing in a member church of the organization.

**Sec. 2.** The chaplain shall represent the member churches of this organization in the Friends of Campus Ministry. In ministering to students and faculty through counseling, prayer, and in all ways open to him/her, the chaplain shall pursue a truly “united ministry” that represents Jesus Christ.

**Sec. 3.** The Chaplain shall fulfill those responsibilities as defined by the WAUCM Board and submit a written ministry report to the WAUCM Board at least monthly.

**Sec. 4.** The Chaplain shall submit a written annual report.

**Sec. 5.** The Secretary shall maintain these reports.

**Sec. 6.** The Chaplain shall be employed from June 1 to May 31.

#### **ARTICLE VIII – FISCAL YEAR AND MEETINGS**

**Sec. 1.** The fiscal year shall be June 1 – May 31.

**Sec. 2.** The Annual Business Meeting shall be held in June, at a time and place selected by the WAUCM Board.

**Sec. 3.** Special meetings may be called by the WAUCM Board, being careful to give the reasons for the meeting.

**Sec. 4.** The WAUCM Board shall meet monthly to have direct input into the ministry of the organization.

#### **ARTICLE IX – QUORUM**

A quorum shall consist of those voting members present at any duly called business meeting.

#### **ARTICLE X – AMENDMENTS**

These bylaws may be amended by a two-thirds majority vote of the voting members present at any duly called business meeting.

*(amended on June 15, 2014.)*

## **Board Members**

### **Chairperson**

Kristen Westby  
Litchfield, MN 55355  
(C) 320-979-1614

### **Vice Chairperson**

Jenea Lien  
11408 Jackson Ave.  
Kansas City, MO 64137  
(C): 763-218-1756

### **Treasurer/Secretary**

Jan Turner  
3781 Cty Rd 27 NW  
Willmar, MN 56201  
(C): 320-220-2214

Bill Oakleaf  
704 24<sup>th</sup> Ave SW  
Willmar, MN 56201  
(H): 320-235-0230  
(C): 320-292-0761

Layton Meyer  
Clara City, MN 56222  
(C) 320-894-8916

Nick Rekieta  
Willmar, MN 56201  
651-334-7280